

OEM XS, Inc.
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Return Materials Authorization Request Form

RMA # _____

***** PLEASE FOLLOW THESE INSTRUCTIONS *****

- * Ship all packages to the above address referencing the RMA #.
- * All return shipping charges are the responsibility of the buyer.
- * If parts are available an Exchange will be made otherwise a Credit will be issued.
- * This form must be completed and either faxed or emailed back promptly (within 1 business day).
- * If you do not receive your RMA number within 2 business days, please contact our RMA department at 603-898-1111 or email rma@oemxs.net
- * Please include contact information for your RMA in case of questions.

Company Name		PO #	
Address		Invoice #	
		Invoice Date	
		Email	
Contact Name		Phone	
Date		Fax	

PART #	SERIAL #	DESCRIPTION	REASON FOR RETURN	QTY	PRICE	TOTAL
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
						\$ -
		TOTAL				\$ -

- * No credit will be given for product returned that is not listed on this RMA.
- * Products damaged through negligence or during return shipment will void the warranty and will be returned without replacement at the customer's expense. Insure return shipments to negate this liability.
- * All credit refunds will be processed within 7 days upon receipt of the RMA.
- * Returned items not received at our facility within 15 days from the issuance of the RMA # will not be accepted.
- * Shipping charges are not refundable.
- * Products must be packaged for return shipment in the same manner that they were received or RMA will not be accepted.